

General Meeting on 26-28 October 2023

Guidelines for submitting resolutions or amendments to the ILGA-Europe Constitution and Standing Orders

Members can submit their proposals to the General Meeting via an email to chairingpool@ilga-europe.org.

The deadline for submitting a proposal is **Wednesday 2 August at 23:59 CEST**.

Proposals can be submitted as:

- Resolutions
- Amendments to the Constitution and the Standing Orders

For reference, you can find here the current versions of the [Constitution](#) and [Standing Orders](#).

A. Resolutions

Resolutions will normally be formulated as a statement leading to a request to somebody to do something. This will be followed by an explanatory note giving the background and reason.

B. Amendments to the Constitution and the Standing Orders

It is very important that a proposal to change the Constitution or the Standing Orders is very clear about what should be changed.

The format for such proposals is:

- “In the constitution, section X.y change “xxx” to “yyy”” or
- “In the constitution, section X.y delete “xxx” and insert “yyy”” or
- “In the constitution, section X.y delete “xxx”” or
- “In the constitution, delete section X.y” or
- “In the constitution, insert a new section X.y: “yyy””

Furthermore there should be an explanatory note telling why the proposed amendments are wanted.

In order to clarify the consequences of the proposal, include a section showing the current wording of the relevant article in the Constitution or Standing Orders compared to how the article would look if the proposal is passed – preferably in two columns showing the current rule and the proposed; or the current rule with the amendment shown as track changes.

C. Amendments to proposals

Following the 2nd GM mailing (16 August) where proposals are published, member organisation can put forward amendments to the proposals. Such amendments shall have the same format as mentioned above – i.e. it should be clear what should be changed and how the final proposal would look if the amendment was carried. These will then be circulated in the 3rd GM mailing (4 October).

Furthermore, the Governance workshops at the General Meeting and the membership in plenary session (all delegates meeting together) can make amendments to proposals.

Both the amendments included in the 3rd GM mailing and amendments made at the General Meeting must refer to the same issues as the original proposal.

D. Voting on proposals

When it comes to voting on proposals at the General Meeting, amendments are dealt with first. If there is more than one amendment to a proposal, the most far reaching are voted upon first. In all cases a simple majority vote (more votes for than against) decides whether an amendment is included in the original proposal or not.

The General Meeting finally votes on the proposal as amended.

Resolutions and amendments to the Standing Orders are passed by a simple majority vote (more votes for than against). Changes to the Constitution need a majority of 75 % of the votes cast for and against.

IMPORTANT NOTICE

In case the submitted proposal does not comply with the guidelines set out in this document, the Executive Board is entitled to drop the proposal without any further procedure.