

ILGA-Europe call for project proposals
No One Left Behind Fund



**Working towards socio-economic justice:
addressing LGBTI homelessness in the European Union**

Question and answers

This version contains answers to questions we received via email up to 24 April

- **On applying from the UK or any other non-EU country**

Question: We are an organisation from the UK. Are we right to understand this is only for members of the EU and does not extend to non-EU countries? Is there a possibility for us to apply?

Answer: Yes, you are right. This call is supported through a public EU funding source and EU funding no longer covers the UK; the same applies for any other non-EU country.

- **On the requirement to be an LGBTI-led organisation**

Question: We are a mainstream human rights organisation working on human rights broadly. We have a project on LGBTI in our portfolio and some of our staff are from LGBTI community. Can we apply?

Answer: The primary beneficiary of this call is the European LGBTI movement, as in LGBTI groups and organisations whose work specifically focuses on LGBTI communities (in general or with some LGBTI subgroups). We support LGBTI-led organisations and groups, which means those who directly represent the LGBTI community. This can include groups that represent a part of the community (for example, trans-led groups representing the diversity of trans experiences).

When we talk about LGBTI and LGBTI-led organisations, it is not about the identity of some of your employees and/or the focus group of *some of* your projects; **the primary focus group of your organisation as a whole** (as in all activities) **must be the LGBTI community** (or part of it). If this is the case, you are eligible to apply. In light of that, mainstream human rights organisations that do not focus primarily on LGBTI communities and want to start a LGBTI project are not eligible to apply.

The application form has a set of specific questions that allow us to see and verify the LGBTI status of the organisations/groups. For example, we look at the primary target group of the organisation. We will assess whether LGBTI people are taking decisions and if they are represented in decision making positions. In some instances, we will have already worked with an organisation in some capacity, so we know its profile and priorities. If not, we will ask you to provide two references.

- **On payment schedule**

Question. We would like to know more about the financial support for this project: can you please specify the disbursement plan and whether there will be specific rules and criteria to get the full amount once the grant has been awarded?

Answer. For this kind of project, we usually have a three-instalment payment schedule, linked with reporting deadlines. The financial support for the implementation of the project for this call is €20,000 per project, for projects running for 12 months from 1 July 2023, till 1 July 2024. The detailed payment schedule and reporting requirements will be explained in the grant agreement, but this is what the disbursement and reporting plan would look like:

- The projects will start on the 1 July. You will ask for and receive **50% of the total grant** within four weeks from the day the agreement enters into force.
- After 5-6 months (to be specified in the contract), you will need to submit a financial interim report. If, based on an interim financial report and interim check-ins with the Programmes Officer, the progress of the project's implementation is satisfactory, you will receive the **30% of the total grant** within four weeks of the approval.
- Finally, you will receive the **20% of the total grant**, or the remaining balance in case an underspend is noted in the final report, within four weeks of the approval of the final **narrative and financial report**.

Therefore, considering the project will end on 1 July 2024, you will send your final narrative and financial report by 15 July 2024, and you will get the last tranche after approval of the report.

This means that during the 12 months of the project, you will have to spend the full grant and report on the full amount. In other words, you will also need to spend and report on the last tranche (20%) of the grant before receiving it.

- **On declaring received grants in an application form**

Question. Do we have to declare only grants that we signed grant agreements for in 2022? Or do we have to declare all grants received during 2022? For example, we signed some grant agreements in 2020 and 2021 and we received funds based on these agreements in 2020, 2021 and 2022.

Answer. With this question, our objective is to get more information about your previous expertise in managing grants and better understand your financial capacity. Therefore, in your answer, you should first indicate all the grants you received in 2022, even if the agreements were signed in previous years or if you have received other tranches before. If in 2022, you signed new grants but you have not received any money from those last year, you may still indicate it, but you should add this information in brackets.

So, for instance, this is how the different information may look like:

- ❖ “PROJECT A”, total amount 1, donor X (signed in 2022)
- ❖ “PROJECT B”, total amount 2 donor Y (signed in 2021)
- ❖ “PROJECT C”, total amount 3, donor Z (signed in 2022, first amount received/to be received in 2023)

- **On applying with the project, part of which is funded from other sources**

Question: In the event that the total cost of the project amounts to €50,000, and we have already secured financing of €30,000, would this be deemed eligible? And if it is eligible, could you please advise on how to indicate this in the application?

Answer: For this call, we provide financial support for the implementation of a project for a maximum of €20,000 per project. Therefore, all proposals that respect the budget criteria and threshold are eligible. When filling the budget, what we need to see and understand is what ILGA Europe will cover; which of the project expenses are directly linked to this grant. In other words, the budget must not be over the amount indicated in the call (€20,000).

In the narrative part of the application, you can indicate that you also have other streams of funding. You can indicate this either when explaining your project, or in the section where we ask for information about grants you have already received, or which you have been awarded in the past year.

- **On applying with the project addressing needs of a LGBTI sub-population (like, LGBTI migrants)**

Question: We wanted to ask you if our project proposal could address the LGBTQI+ homelessness among the migrant community?

Answer: Yes, your project can tackle the needs of a certain LGBTI subpopulation, like LGBTI migrants.

- **On applying in partnership**

Question: Can we apply jointly for the grant, in partnership with two other organisations?. And if we apply jointly, would it be possible for us to request a total grant amount of €60,000 (€20,000 per organisation)?

Answer: Yes, you can apply in partnership. Some guidance: Please, make sure that contact and other information about the partnered organisations are included. In the project and activities descriptions, there needs to be a clear division of tasks and responsibilities indicated for each organisation. A memorandum of understanding detailing this division is a really good way of doing this.

The budget also has to reflect clearly the distribution of the requested funds amongst partnered organisations. It is important to understand however, that if the grant is awarded to your alliance, there will need to be one organisation that takes on the responsibility for project and budget management. As for your question about the awarded amount, €20,000 is the maximum amount per project/application regardless of the number of partner organisations.