

**29th European Conference of the International Lesbian and Gay Association
11th ILGA-Europe conference**

**Vilnius, Lithuania, 25-28 October 2007
Organised in association with Lithuanian Gay League**

13th August 2007

A. COVER LETTER – SECOND MAILING

Dear friends,

We are writing to give you further information about ILGA-Europe's 2007 conference being held in Vilnius, Lithuania from the 25th to the 28th of October 2007 under the theme **“LGBT Rights are human rights – Respect, Recognition and Responsibilities”**.

It is time for us to invite you all to register (all documents needed for registration can be found on our website www.ilga-europe.org/conference) and to make arrangements for your participation and travel. Furthermore there are some practical and constitutional activities that members need to undertake to make sure that they can exercise the rights they are entitled to under the constitution of ILGA-Europe ó for this reason we recommend that you read carefully this second mailing.

This mailing is composed of 5 parts.

- A. This cover letter
- B. Notification of procedural aspects of the conference
 - 1) Dates and deadlines
 - 2) Preliminary agenda of the conference
 - 3) Amendments to proposals
 - 4) Nominations of candidates for election to ILGA-Europe Executive Board.
 - 5) Nomination of candidates for election as regional representatives on ILGA world board.
 - 6) Registration of delegates for voting purposes and nomination of proxies.
 - 7) Selection of conference hosts for 2009.
- C. Accounts for 2006-2007
- D. Preliminary Conference Workshop Programme
- E. Proposals, including:
 - Annexe 1 - Strategic plan 2008 -2011 for ILGA-Europe
 - Annexe 2 Explanatory notes for those proposals aiming at changes in the Constitution and Standing Orders.
 - Annexe 3 Layout of the effects of the proposals for changes in the Constitution and Standing Orders

IMPORTANT NOTICE

Strategic Plan

In 2004 the regional conference adopted the "Strategic Plan for ILGA-Europe 2005-2008". The executive board has prepared a new "Strategic Plan for ILGA-Europe 2008 - 2011" through an extensive process which included consulting member groups several times. The result of this process is a more focused and direct strategic plan taking into account the development of ILGA-Europe through the last years and the input from member groups. This first draft of a Strategic Plan for ILGA-Europe 2008-2011 is attached a proposal to approve it by conference. But the consultation is still continuing!

We are inviting further feedback until 9th September 2007 that should be sent to patricia@ilga-europe.org. We will consider them, together with all the comments and feedback received so far that have informed the present draft and will then put forward changes in the "Strategic Plan for ILGA-Europe 2008-2011" document as necessary in the third mailing.

The "Strategic Plan for ILGA-Europe 2008-2011" document will then be presented in a dedicated conference workshop and submitted for approval in plenary. It will then form the basis for the organization work in the period 2008-2011.

Annual general meeting

ILGA-Europe's annual conference is also our annual general meeting in which the Executive Board and the two representatives on the World Board are elected, and in which policy and constitutional issues are discussed, that will inform the work of ILGA-Europe for the following years.

Elections

This will be the third time we will elect a board of 10 people under the rules approved in Budapest conference.

The deadline for making nominations for the Executive Board is 7th of September, and as in the first mailing, we are calling for nominations to be made. In the last few years the Board has taken on a much heavier workload in the organizations of finances and employment and in the developing of the internal policies, whereas activities such as direct lobbying is now being done by our staff members and this work is not on Board's shoulders anymore. For this reason we would like to invite representatives of member organizations that are good team workers and have a strong knowledge in the areas of organizational policies and/or finances and/or employment to consider putting themselves forward so that the Conference could provide the next year's Board with all the needed skills in our growing organization.

To give the Conference an opportunity to elect a truly diverse board, we very much encourage women representatives of member organizations and representatives of member organizations belonging to underrepresented groups within ILGA-Europe to consider putting themselves forward.

Policy and constitutional debate

Discussion of policy and constitutional issues is done by debating and voting on the proposals put forward by member organizations and the Board. Deadline for submitting proposals has passed, but amendments can still be put forward to these proposals. Please remember that, by actual rules, proposals cannot be submitted at the conference (with the only exceptions contained in Standing Order 10).

The attached notification sets out, in accordance with the Constitution, the **detailed timetable and procedures** for these and for full members who have renewed their membership for 2007 to register their voting delegate(s).

Streamlining of conference mailing process - important notice!

As in previous years we are again streamlining the conference mailing process: for each of the three mailings, you will receive a notification that the relevant conference information is available at the ILGA-Europe website. All documents will be available at all times on our website at www.ilga-europe.org/conference.

Yours sincerely,

Deborah Lambillotte

Riccardo Gottardi
ILGA-Europe co-chairs